Annexe A: Project Status Dashboard

Status Date	17/07/2024

Overall Project Portfolio RAG	Amber

Overall Status Commentary

Website redevelopment. Project Manager in place. User research underway. 5 workshops held to start developing information architecture.

SRM Training completed. Testing almost completed. Last set of contacts being migrated. Go live due in July.

Standards review – New project to review the Standards for regulators, and Accredited Registers. External engagement to begin in July.

Safeguarding Project Plan being developed.

Payroll and HR IT system – system went live 1 June – project will close after payroll runs on 28 June.

Sexual misconduct – early stages underway of setting up first discussion sessions in July and September. Will also be a subtheme of research conference.

GTC(S) commission – phase 1 underway. Extension of overall timescale, agreed to end February 25, at request of GTC(S).

Project Portfolio Status Summary

Project / Programme	Owner / Lead	Start Date	Baselined End Date	Current End Date	Planned Budget	Current Expend.	Project RAG	Project Status Commentary
Website redevelopment	Melanie Venables	01/09/23	31/03/24	31/12/24	£143,200 (website plus project manager)	£16,640.88	A	• Project Manager started in May. • Scoping stage involves series of 7 workshops. 5 of them held. • User research due to be completed by July – seeking views of regulators, registers, service users • Project Board meetings continue and now aligned to key milestone sign-off dates, project progressing steadily.

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Stakeholder Relationship Management system (SRM)	Oyinkan Onile-Ere	01/11/23	31/03/24	30/06/24	£22k	£13,620	**A**	• Project highlighted amber due to change in overall end date. • Platform has been customised to PSA's needs. • First set of contacts have been migrated to new database and last set due for migration by early July • Staff training completed • Once migration done, testing site will be made live for our use.
Standards Review	Graham Mockler	01/05/24	31/03/26	31/03/26	£0	£0	**G**	• Project Initiation Document approved by the Executive Leadership Team. • Internal engagement underway. • Engagement with external stakeholders to commence in July, and public consultation expected to launch in September.
Strengthening safeguarding	Melanie Venables, Graham Mockler	01/09/23	31/03/24	31/03/25	£0	£0	**A**	• Resourcing challenges continue due to other organisational priorities, but the project continues in accordance with the plan set out in the paper to the Board in March 2024.
Payroll and HR IT system	Marija Hume/Suzanne Dodds	08/12/23	31/03/24	30/06/24	£35,248	0	**G**	• First payroll dual run went ahead in April 2024 • Final dual run was successfully conducted in May 2024. • System went live 1 June 2024. • June payroll is first full run – being checked at every stage – then project will close.
Sexual misconduct project	Douglas Bilton	01/06/24	31/12/25	31/12/25	£0	£0	**G**	• First two discussion sessions being scheduled for July and September

Project / Programme	Owner / Lead	Start Date	Baselined End Date	Current End Date	Planned Budget	Current Expend.	Project RAG	Project Status Commentary
							G	• Once dates for these fixed, will be used for further recruitment of participants from stakeholder organisations • Sexual misconduct to be included as a sub-theme of research conference
GTC(S) commission	Douglas Bilton	07/05/24	31/12/24	28/02/25	n/a	n/a	**G**	• Phase 1 of work underway • Agreed deferral of planned completion date to Feb 25 at request of GTC(S) • We have not included contract sum as we would not usually disclose this in public while work ongoing

Key Risks	Mitigations
Website redevelopment – project overruns time allocated and is not completed by March 2024.	• Project end date amended to December 2024 (with 3-month possible further extension built into one year contract). This is due to project starting later as a result of protracted contact negotiations. Also added in more user input activity to project plan. (04/24) • Project leads for each team specifically allocated to content aspect of the project and project Manager will be working directly with them to oversee this aspect (06/24) • ELT asked to support their teams in making time to deliver their contributions to the project in a timely manner. • Process of content review has started as can run alongside other stages of project.
Website redevelopment – new website does not deliver intended benefits	• User and technical testing built into the development process. • Additional user input being conducted to ensure their needs fed into planning (06/24)
SRM – project overruns time allocated and is not completed by March 2024.	• Project has overrun due to testing throwing up more issues than anticipated. Issues now worked through and last migration being overseen by IT Manager and Project Lead. Go live now in July. (06/24)
Strengthening safeguarding - If we do not fully understand how the regulators interact	• Internal learning workshops to help understand legal implications of potential changes. • Review of regulators' current arrangements included in project plan.

with others in the system about criminal records checks and disbarring, there could be negative unintended consequences of any new requirements we introduce.	• Further consultation and engagement on any changes before implementation.
Sexual misconduct project - Project does not adequately cover different aspects of this problem	• Statutory regulators and ARS to have an open invitation to comment on and propose themes, discussion subjects and sessions • Other participants and stakeholders to be invited to suggest areas for discussion • External stakeholders leading parallel workstreams of relevance to the subject to be invited to present • Sexual misconduct to be included as a subtheme at research conference
GTC(S) commission - Risk of capacity changes in PR team affecting timely delivery	• Income from work provides resource to implement a solution to any capacity problems should they arise.

Status Key: ● On plan / budget   ● On / late to plan and / or within 10% of budget but with manageable risk   ● Late to plan and / or > 10% budget variance. Requiring re-plan or scope change