

Annexe A: Project Status Dashboard

Status Date	11/09/2024
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Overall Project Portfolio RAG	Amber
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Overall Status Commentary
<p>Website redevelopment. Series of scoping workshops completed. User input gathered. New site-map and wireframe signed off.</p> <p>SRM Went live in July. Bedding in. Project will close at the end of September.</p> <p>Standards review – New project to review the Standards for regulators, and Accredited Registers. External engagement began in July 2024.</p> <p>Safeguarding – Preparations are being made to collect evidence related to s.29 cases and from regulators to inform a future consultation. Uncertainty on scope and timing of the project remains owing to the anticipated UK Government response to the Bailey Review.</p> <p>Sexual misconduct – First two presentation sessions scheduled for 6/09 and 24/09. Will also be a subtheme of research conference. Further sessions being planned.</p> <p>GTC(S) commission – phase 2 underway, runs to end February 2025.</p>

Project Portfolio Status Summary

Project / Programme	Owner / Lead	Start Date	Baselined End Date	Current End Date	Planned Budget	Current Expend.	Project RAG	Project Status Commentary
Website redevelopment	Melanie Venables	01/09/23	31/03/24	31/12/24	£143,200 (website plus project manager)	£16,640.88	A	<ul style="list-style-type: none"> Project Manager in place since May. All seven planned scoping workshops held. User research completed in July – views of regulators, registers, service users used to shape site-map. Site-map and wireframes signed off by Project Board.

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								<ul style="list-style-type: none"> Moving on to design. Content review and redrafting ongoing.
Stakeholder Relationship Management system (SRM)	Oyinkan Onile-Ere	01/11/23	31/03/24	30/06/24	£22k	£14,500	A	<ul style="list-style-type: none"> Staff training completed in System is live and being used. Bedding-in period underway. Project being wrapped up. One year support contract in place.
Standards Review	Graham Mockler	01/05/24	31/03/26	31/03/26	£0	£0	G	<ul style="list-style-type: none"> Project Initiation Document approved by the Executive Leadership Team. Internal engagement underway. Engagement with external stakeholders to commence in July and continue to mid-September. Public consultation expected to launch in October. Additional cost associated with patient engagement workshops to be included once supplier confirmed. To be funded within existing budgets.
Strengthening safeguarding	Melanie Venables, Graham Mockler	01/09/23	31/03/24	31/03/25	£0	£0	A	<ul style="list-style-type: none"> Project Board meetings have resumed and new Head of Accreditation has assumed project manager role Preparations for a survey of Regulators and review of s.29 data is underway. There remains uncertainty over timing and content of the UK Government's response to the Bailey review, which may affect the scope and timetable of the project.
Sexual misconduct project	Douglas Bilton	01/06/24	31/12/25	31/12/25	£0	£0	G	

Project / Programme	Owner / Lead	Start Date	Baselined End Date	Current End Date	Planned Budget	Current Expend.	Project RAG	Project Status Commentary
								<ul style="list-style-type: none"> • First two discussion sessions being scheduled for 06/09 and 24/09, good attendance expected from range of stakeholders. • Sexual misconduct to be included as a sub-theme of research conference. • Further sessions being planned.
GTC(S) commission	Douglas Bilton	07/05/24	31/12/24	28/02/25	n/a	n/a	G	<ul style="list-style-type: none"> • Phase 2 of work underway • Expected to complete end February 2025 according to agreed timescale.

Key Risks	Mitigations
Website redevelopment – project overruns time allocated and is not completed by March 2024.	<ul style="list-style-type: none"> • Project end date amended to December 2024 (with 3-month possible further extension built into one year contract). This is due to project starting later as a result of protracted contact negotiations and building in more user input activity to project plan. • Project leads for each team specifically allocated to content aspect of the project and Project Manager has been working directly with them to oversee this aspect
Website redevelopment – new website does not deliver intended benefits	<ul style="list-style-type: none"> • User and technical testing built into the development process. • Additional user input gathered in July and their needs have been fed into ongoing development • Copywriting services being deployed to assist with consistency of tone and to improve Search Engine Optimisation
SRM – project overruns time allocated and is not completed by March 2024.	<ul style="list-style-type: none"> • Project completed, system live and bedding-in underway.
Strengthening safeguarding - If we do not fully understand how the regulators interact with others in the system about criminal records checks and disbarring, there could be	<ul style="list-style-type: none"> • Internal learning workshops to help understand legal implications of potential changes. • Review of regulators' current arrangements included in project plan. • Further consultation and engagement on any changes before implementation.

<p>negative unintended consequences of any new requirements we introduce.</p>	
<p>Sexual misconduct project - Project does not adequately cover different aspects of this problem</p>	<ul style="list-style-type: none"> • Statutory regulators and Accredited Registers to have an open invitation to comment on and propose themes, discussion subjects and sessions • Other participants and stakeholders to be invited to suggest areas for discussion • External stakeholders leading parallel workstreams of relevance to the subject to be invited to present • Sexual misconduct to be included as a subtheme at research conference
<p>GTC(S) commission - Risk of capacity changes in PR team affecting timely delivery</p>	<ul style="list-style-type: none"> • Income from work provides resource to implement a solution to any capacity problems should they arise.
<p>Standards Review - Project overrunning due to requiring further additional actions such as further consultations</p> <p>Resources need to be redirected to performance review BAU</p> <p>An increase in AR assessments (e.g. new Standard One applications) may limit the time available for the project</p> <p>New ways of working by reviewing the Standards jointly may cause confusion when it comes to decision making</p>	<ul style="list-style-type: none"> • Engagement with stakeholders ahead of and during consultation to gather wide insights. Project timeframes allow for period between publication and implementation date. • Consider areas to be deprioritised / timeframe changed across PR and other projects. • Schedule assessments to avoid busy phases of project where possible. • Regular project team meetings to discuss and resolve emerging issues.

Status Key:  On plan / budget  On / late to plan and / or within 10% of budget but with manageable risk  Late to plan and / or > 10% budget variance. Requiring re-plan or scope change