

**Board meeting**

Minutes of meeting

20 September 2017

**Minutes of Board meeting, 20 September 2017****Present**

George Jenkins (Chair)  
Harry Cayton (CE)  
Moi Ali  
Frances Done  
Renata Drinkwater  
Tom Frawley  
Antony Townsend  
Marcus Longley

**In Attendance**

Christine Braithwaite  
John McDermott  
Mark Stobbs  
Louise Rigg (secretariat)  
David Gomez  
Marija Hume  
Douglas Bilton  
Graham Mockler (Item 11)

**1. Welcome and Introductions & Declarations of Interest**

- 1.1 The Chair welcomed everyone including the external observers Mike Andrews from the NMC and Jessie Roff from the GMC.
- 1.3 There were no new declarations of interest.

**2. Apologies**

- 2.1 There were no apologies.

**3. Minutes of meeting held on 18 May 2017**

- 3.1 The Board asked for point 8.1 to be corrected to say Chair of the Audit and Risk Committee as opposed to Chair of the Scrutiny Committee.

**4. Matters arising from meeting held on 18 May 2017**

- 4.1 There were no matters arising.

**5. Chair's report**

- 5.1 The Chair reported the anniversary gathering for staff who had been with the Authority for 10 years. Both the Chair and Chief Executive thanked all members of staff for their continued service and those who participated in making the event a success.
- 5.2 The Chair invited Tom Frawley to report on the recent conference he attended 'Brexit – implications for cross-border health co-operation' on the 8 September in Dundalk, Ireland. Tom Frawley said that there were significant problems for cross-border health services and that the Irish Government was clear that it was negotiating from a 'position of strength'. It had stopped any new unilateral cross

border agreements between health bodies. He would provide a more detailed report to the Director of standards and Policy.

## 6. Executive report

### Scrutiny and Quality

- 6.1 The Director of Scrutiny and Quality had presented on the Authority's research into attitudes to dishonest behaviour by health and care professionals at the CLEAR conference in Denver, USA, from the 13-15 September.
- 6.2 The Assistant Director (Legal) reported that since 1 April 2017, The Authority had received 1,994 final decisions from the regulators for review as of 18 September, 2017.
- 6.3 The Authority had received positive feedback on its new Learning Points E-Digest from the regulators' FTP Directors Group on 15 September.
- 6.4 The Assistant Director (Performance) reported that the consultation on the Standards of Good Regulation had closed on 12 September. Three discussion events for the regulators were held during August. There have been 30 responses, including one from each regulator. In September and October, the Authority will be analysing the responses and developing proposals for the Board to consider in November.

Action: Scrutiny and Quality team

### Standards and Policy

- 6.5 The Director of Standards and Policy had presented *Rethinking regulation* at four workshops at the Colloque des dirigeants des ordres professionnels in Quebec City, Canada, 29-31 August.
- 6.6 A member of the Board said it would be interesting to know what conferences and international events were taking place.

## 7. Finance report

- 7.1 The Head of Finance gave an overview of the Finance Report. The Authority had an underspend of £40k against the budget at the end of month four.
- 7.2 The Authority had £4,261,317 in net bank balances as at 30 July 2017. This includes the cash held from previous years.
- 7.3 In the period to 30 July 2017 the Authority had earned £ 3,644 in bank interest.

## 8. Risk register review

- 8.1 The Board were content with the Risk Register.
- 8.2 The Chief Executive confirmed that planning had begun on the s29 database update and a paper would be brought to the Audit and Risk Committee in October to report on the risks of the project.

Action: Director of Governance and Operations

**9. Business Plan and Fees Consultation 2018/19**

- 9.1 The Chief Executive confirmed the Business Plan set out the implementation of the strategic objectives agreed by the Board during the away day in May 2017.
- 9.3 Subject to minor amendments proposed, Board members approved the plan and consultation.

Action: Director of Governance and Operations

**10. Right-touch Reform**

- 10.1 The Assistant Director of Standards and Policy reported to the Board that the draft report was sent to the regulators for comment. All nine regulators had submitted comments. A paper setting out the summary of the responses and an approach to revising the paper was discussed.
- 10.2 The Chief Executive thanked the regulators for their responses.
- 10.3 The Board approved the proposed approach to addressing the regulators comments on the draft.

Action: Standards and Policy team

**11. Update on Accredited Registers and Fees Consultation**

- 11.1 The Head of Accreditation updated the Board on applications for assessment for initial accreditation or annual reviews.
- 11.2 A consultation paper will be put to the accredited registers on fee options that would allow the programme to be financially self-sustainable by April 2021. This is a requirement of the Department of Health.
- 11.3 The Authority held a meeting with the registers on 5 September 2017 to ensure the models we consult on are feasible and the correct questions are asked.
- 11.3 The consultation will focus on gaining feedback from current and prospective registers on the fee models, preferences for each fee model, and challenges that the increased cost will present to registers.
- 11.4 The Board were content with the consultation paper and commended the collaborative approach with the Registers.
- 11.4 The Authority and The Royal Society for Public Health will be launching the joint report on Accredited Registers contribution to public health at a dinner event on 31 October. Philip Dunne MP will be in attendance

**12. Update on Performance Review 2017**

- 16.1 The Director of Scrutiny and Quality reported that the HCPC report will be published in October. The NMC review will go to the NMC by 22 September. The GCC report had been circulated ahead of the meeting for noting. The remainder of the programme was progressing per the timetable.

**13. Any other business**

13.1 Teena Chowdhury has resigned as Scrutiny Manager to take up the post of Operations Director, Audit and Accreditation in the Care Quality Improvement Department of the Royal College of Physicians. The Chair and CE thanked Teena Chowdhury and wished her well in her new role.

**14. Questions from observers**

14.1 There were no members of the public or observers.

**15. Private session of the Board**

15.1 The Board went into the private session of the meeting

Signed by Chair.....



Date. 15/11/2017.....